

**MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS OF  
TRIPAWDS FOUNDATION**

A meeting of the Board of Directors of Tripawds Foundation was held at via telephone conference call on Thursday, January 21, 2018 at 5:00 p.m. Pacific time. The following directors were present: Rene Agredano, Secretary, Ralph Kanz, Director, Jim Nelson, President. A quorum for the transaction of business was present at all times.

The President called the meeting to order.

**ITEM 1: Old Business**

**WHEREAS** Tripawds Foundation 2018 projections, balance sheet and profit and loss statements were reviewed in relation to existing operating expenses, program fund disbursements and upcoming fundraising activities.

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

1. Board Member Kanz will research a pro bono public relations / fundraising specialist for the Foundation.
2. Spring matching fundraising program resulted in \$333.00 raised
3. Outreach brochure mailing by member-at-large Lowe and subsequent phone call follow-up outreach by volunteers produced satisfactory results.

**ITEM 2: Organization Financial Review**

**WHEREAS** Tripawds Foundation 2018 projections, balance sheet and profit and loss statements were reviewed in relation to existing operating expenses, program fund disbursements and upcoming fundraising activities.

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

4. Tripawds Foundation has adequate cash reserves for FY 2018.
5. Program reimbursements are at record-high amounts
6. Donations are down in comparison to 2017.
7. Telecommunications infrastructure upgrades are necessary for better performance, security, redundancy, and greater expansion of server hardware. Previous upgrade was more than three years ago.
8. Foundation expenses must be reduced in order to keep cash reserves at satisfactory levels.

This discussion was adjourned and the Board proceeded to discuss two additional agenda items.

**ITEM 3: Organization Projects Review**

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

9. Approval of 3-year contract at \$441 per month in hardware upgrades and related services resulting in an increase of \$103 per month in telecommunications expenses.
10. Eliminating additional veterinary conference exhibitions from organizational expenditures until financial reserves reach satisfactory amounts.

11. Quarterly fundraising campaigns will be permanently implemented. Campaigns to include: Spring Matching Funds, Summer Technology Upgrades, Fall Craft Auction and Winter Year-End Fundraising.
12. Tripawds ASAP Fund will temporarily be limited to one grant recipient per month.
13. Outreach brochures will be provided upon request but will not conduct outreach to new veterinary clinic database contacts. Volunteers will conduct outreach to previous brochure recipients.
14. Tripawds Adoption Fund will be placed on hiatus until new application requirements are agreed upon by Board members no later than July 20, 2018. Board member Agredano will draft proposed requirements for review.

At 7:42 pm, the Board agreed that the next meeting will take place at a time to be determined by the board.

There being no further business to come before the meeting, the meeting was unanimously adjourned.

Respectfully submitted,

Rene Agredano, Secretary