

## **MINUTES OF A MEETING FOR TRIPAWDS FOUNDATION BOARD OF DIRECTORS**

A meeting of the Board of Directors of Tripawds Foundation was held online on Friday, October 24, 2025 at 3:00 p.m. Pacific time. The following directors were present: Rene Agredano, Secretary, Ralph Kanz, Director, Jim Nelson, President. Member at large Martha Lowe was also present. A quorum for the transaction of business was present at all times.

The President called the meeting to order.

### **ITEM 1: Old Business**

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

1. **The Tripawds ASAP Program.** The Board voted to amend the ASAP program disbursements for a three month trial basis. Starting November 2025, a fourth \$1,000 grant can be awarded to an applicant in need of urgent emergency financial assistance. Applicant must submit all required documentation within 48-hours of request to be considered for the grant. Rene will notify Tripawds Helpline Hosts of the trial. Board will review the disbursements and discuss continuation at our next board meeting in Q1 2026.
2. **Required Minimum Distribution Donor Education Campaign.** A public awareness campaign targeting retiree supporters who wish to support Tripawds Foundation directly from their retirement accounts is now scheduled for implementation in 2026 by Agredano and Nelson, who will also submit revised Planned Giving outreach information for the Board's consideration by the end of Q2.

### **ITEM 2: Organization Financial Review**

**WHEREAS** Tripawds Foundation's 2025 Year-to-Date Financial Report was reviewed. Board discussed existing operating expenses, program fund disbursements, expenses related to upcoming fundraising and outreach activities.

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

1. **Tripawds Foundation remains financially solvent.** Treasurer Agredano reviewed the profit and loss statement, balance sheet, and 2025 program disbursements. Agredano highlighted key financial figures, including a \$7,404 increase in YTD donations for a total of \$41,651 YTD. Approximately \$28,000 in program grants were distributed to date, and the organization had a \$9,000 expense decrease YTD.

Upon review of all financial documents up to September 2025, the Board concludes that the

organization remains financially solvent for the coming year. The Board agreed to review an updated and simplified 2065 Budget Forecast provided by Agredano no later than March 15.

2. **The organization will retain virtual assistant services in 2026.** From March 2025 to September 2025 the organization spent \$1,004 on virtual assistant services to assist in promoting grantmaking awareness. The Board agreed to retain the independent contractor services in 2026.
3. **The organization tabled a review of performance metrics for our 2025 marketing services independent contractor.** At this time social media marketing contractor Loopie Media, was unable to provide performance metrics to the board. He will provide the requested year-end report no later than 12/31, and the board will discuss whether to retain his services at our next meeting in Q1 2026.

### **ITEM 3: Organization Projects Review**

**NOW, THEREFORE, IT IS RESOLVED** that the Board makes the following determinations:

- 3a. **The Tripawds Rehab Reimbursement Grant will increase to a maximum amount of \$300 USD** for the first consultation only, starting in January 2026. Receipts for less than \$300 will be reimbursed at the billed rate.
- 3b. **Tripawds Foundation Brochures will be re-designed for 2026, no later than the end of Q1 2026.** Design will be implemented by Nelson then shared and discussed online. Printing will be limited to short runs of 500, with mailing distribution from either Lowe or Agredano's locations.
- 3c. **The return-on-investment of attending veterinary educational conferences** will be assessed by Agredano, with a report delivered no later than the next board meeting in Q1 2026.

There being no further business to come before the meeting, the meeting was unanimously adjourned at 4:30 pm.

Respectfully submitted,

Rene Agredano, Secretary